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VILLAGE BOARD OF CLEVELAND
MONTHLY MEETING

TUESDAY, JUNE 21, 2016
7:03 PM – 8:21 PM
CLEVELAND VILLAGE HALL

MINUTES

- I. **CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL.** Village President Kathy Stolzmann called the meeting to order and led the Pledge of Allegiance at 7:03pm on Tuesday, June 21, 2016, at the Cleveland Village Hall, 1150 W. Washington Avenue, Cleveland, Wisconsin.

Board Present: Kathy Stolzmann, President
John Ader
Robert Fink
Jacob Holzward
Nick Jaeger
Joel Roehrig

Board Absent: Andy Williams (excused)

Staff Present: Stacy Grunwald, Director of Village Services
Timothy Barber, Chief of Police
Julie Rusch, Deputy Clerk-Treasurer

- II. **AGENDA APPROVAL.** Motion Nick Jaeger/Joel Roehrig to approve the agenda as posted; carried without negative vote.
- III. **CITIZEN INPUT AND COMMUNICATIONS.** No one was present to offer input. Director Grunwald reported (1) the National Oceanic and Atmospheric Administration waived the public comment period for the Hika Park pedestrian bridge environmental assessment; (2) Payment Services Network accepted the proposed alternative agreement amendments; and (3) a conference call with MSA Professional Services was scheduled to negotiate the Village's proposed amendments to the engineering services agreement.
- IV. **CERTIFIED SURVEY MAP: ROLF JOHNSON, 14680 LAKESHORE RD.** The Plan Commission recommended approval. Staff answered questions from the Board. Motion Joel Roehrig/Robert Fink to approve the Certified Survey Map filed by Rolf Johnson to reconfigure the parcel located at 14680 Lakeshore Road (Parcel 002-022-016-002.00), Town of Centerville, for the purpose of restructuring the improved lot in preparation for converting and expanding the existing cabin to a permanent residence, based upon our finding that (1) the Village's ordinance requiring frontage on a public street is more restrictive than the Town's ordinance; (2) the proposed lot has a permanent access easement from Lakeshore Road, based upon the certified survey map; (3) the proposed lot is consistent with other Village subdivision regulations, the 20-Year Comprehensive Plan, and the Official Map; and (4) the certified survey map is consistent with Wisconsin Statutes; carried without negative vote.
- V. **MAY 17, 2016, REGULAR MEETING MINUTES.** Motion Joel Roehrig/Robert Fink to approve the minutes of the May 17, 2016, Village Board regular meeting; carried without negative vote.
- VI. **MONTHLY VOUCHER REPORT.** Motion John Ader/Nick Jaeger to approve the May 2016 voucher report; carried without negative vote.
- VII. **#JustFixItWI TRANSPORTATION FUNDING RESOLUTION.** The Board discussed the resolution and its purpose. Motion John Ader/Joel Roehrig to approve the resolution titled #JustFixItWI Transportation Funding; carried without negative vote, one absention (Fink.) [Resolution No. 2016-R-06]
- VIII. **ALCOHOL AND TOBACCO LICENSING**
- A. **RETAIL "CLASS A".** Motion Kathy Stolzmann/Nick Jaeger to grant a "Class A" retail license to BONDE'S QUIK MART INC/Karen Hennings, Agent, to sell fermented malt beverages and intoxicating liquors from July 1, 2016, through June 30, 2017; carried without negative vote.
- B. **RETAIL "CLASS B".** Motion John Ader/Robert Fink to grant a "Class B" retail license to HICKORY HOUSE LLC/Brian Kieliszewski, Owner; HIKA BAY TAVERN LLC/Marie Klabecek, Owner; KESSLER OLD WORLD GUESTHOUSE LLC/Frank Kessler, Owner; LARRY JAMES RUPP; and SACRED SPACE INTERNATIONAL LLC/Teresa Anne Klapperich, Agent, dba Wildflower Café, to sell fermented malt beverages and intoxicating liquors from July 1, 2016, through June 30, 2017; carried without negative vote.
- C. **OPERATORS.** Motion Jacob Holzward/Robert Fink to grant an Operator's License to Ann Albright, Paul Albright, Charlotte Behrendt, Kaylynn Bryant-MacDonald, Keith Buvid, Janelle Deehr, Adriene Grider, Angela Hasenstein, Steve Heim, Laura Hemb, Diane Hoffman, Christine Janey, Traci Jost, Amy Kapelka, Constance Keip, Alonna Koenig, Candice Koepke, Deborah Long, Hannah Meyer, Stacy Raddatz, Elizabeth Ratzlaff, Megan Rumpff, David Salm, Ronald Schisel, Samantha Schneider, Natalie Serketich, Tammy Serketich, Christine Spindler, Bonnie Stiefvater,

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Michael Thieme, and Janet Wuestenhagen for the period July 1, 2016, through June 30, 2017; carried without negative vote.

- D. TOBACCO.** Motion Robert Fink/John Ader to grant a Tobacco License to BONDE'S QUIK MART INC; and HIKABAY TAVERN LLC/Marie Klabecek, Owner, for the period July 1, 2016, through June 30, 2017; carried without negative vote.

- IX. WATER TOWER REPAIRS AND IMPROVEMENTS: LANE TANK.** The Public Works and Utilities Committee recommended approval. Motion John Ader/Robert Fink to accept the proposal from Lane Tank Co. to replace the roof vent and seal the vent gap at a cost of \$6500; and authorizing Manitowoc County to contract with Lane Tank Co. to install a safety railing on the water tower, with the Village contributing 50% of the \$13,500 proposal cost, or \$6750; carried without negative vote.

X. STAFF AND COMMITTEE REPORTS.

- A. POLICE DEPARTMENT.** Report on file. Chief Barber answered questions from the Board.
- B. ADMINISTRATION.** Report on file. Director Grunwald reported work had begun on renewal of the employee health insurance and answered questions from the Board.
- C. PUBLIC WORKS AND UTILITIES COMMITTEE, 05/24/16.** In the absence of Chair Williams, President Stolzmann reported that, in addition to the water tower proposals, the Committee determined no change was needed to the lawn and yard maintenance ordinances at this time. Instead, one or more members would visit the owner of one non-compliant property to discuss alternatives.
- D. BOARD OF REVIEW, 05/25/16.** Chair Stolzmann reported the assessment roll had not been ready to review and all members participated in training.
- E. PLAN COMMISSION, 06/01/16.** Member Stolzmann reported that, in addition to the Johnson CSM, the Commission granted a request from Tom and Lynn Fiedler to install a gazebo within the side yard setback area of their resident.
- F. POLICE COMMISSION, 06/08/16.** President Stolzmann reported there was no meeting due to lack of a quorum. Chief Barber indicated handouts were mailed to the absent Commissioners and the next meeting would be held in 2017.
- G. FINANCE AND BUDGET COMMITTEE, 06/14/16.** Chair Jaeger reported the Committee discussed the draft service agreement with Payment Services Network, the status of the Water Utility conventional rate case, and options to invest utility funds.

XI. ANNOUNCEMENTS AND EVENT REPORTS.

- A. TUE JUL 12..... MUNICIPAL COURT, 4:30PM**
- B. TUE JUL 12..... PUBLIC WORKS AND UTILITIES COMMITTEE, 7:00PM**
- C. TUE JUL 19..... VILLAGE BOARD, 7PM**
- D. WED JUL 20 BOARD OF REVIEW, 5PM**
- E. SET COMMITTEE MEETINGS; AGENDA REFERRALS.** Finance Committee, 07/13/16, 7pm. Human Resources Committee will be scheduled at the July Village Board meeting.
- F. ANY OTHER ANNOUNCEMENTS/EVENTS.** (1) President Stolzmann reminded the Committee Chairs and Secretaries to calendar their agenda and minutes deadlines when they record the dates for their Committee meetings—two weeks and one week prior to the meeting date for the Chairs to meet with Staff to review agendas; and the second Monday after the meeting for the Secretaries to turn in their minutes. (2) Director Grunwald was asked to mail Mr. and Mrs. Ronald Pruhs a copy of the street addressing ordinance, as they had emailed two Trustees with a request the Village adopt one.

- XII. ADJOURNMENT.** Motion Joel Roehrig/Robert Fink to adjourn; carried without negative vote. The meeting adjourned at 8:21pm.

Respectfully submitted,

Stacy Grunwald
Director of Village Services

Approved on 07/19/2016

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